



**Twelve Oaks Special District  
Board of Trustees  
Minutes of Emergency Meeting  
January 20, 2021**

The Trustees of the Twelve Oaks Special District (TOSD) held an emergency meeting virtually via Zoom on Wednesday, January 20, 2021 beginning at 7:00 pm. Vice-President, Rosemarie Middleton called the meeting to order. Middleton led those in attendance in the Pledge of Allegiance.

**TRUSTEES PRESENT:** Trustees present were Rosemarie Middleton, Mercita Ramos, Julie Hirst, Sarah Richards, Marsha Craig and Yves Villard. Robert Little, Special Projects Manager, was also in attendance.

**SPECIAL BUSINESS:** Dawn Fair and Paulo Ponce were nominated to be Trustees to serve out the remainder of the current term. The Board unanimously voted for them to serve as Trustees for the remainder of the current term (vote 5-0). Dawn Fair and Paulo Ponce were sworn in as Trustees by Rosemarie Middleton, Vice-President.

The Board unanimously elected Dawn Fair to serve as President for the current term (vote 6-0 with Dawn Fair abstaining).

**SPECIAL PROJECTS:** Rob Little, Special Projects Coordinator provided an update with regard to repairs of the wall on Barry Road. He also provided information with regard to sealing of the medallions at the Barry Road entrance. Rob advised that Architectural Fountains will be coming out to clean and/or replace the lights, as needed, in the large pond.

Rob Little advised that scanning of the TOSD /TOCA documents should be completed by the end of the month.

**OLD BUSINESS:**

Paulo Ponce will look into replacement lights for the Waters Avenue entrance.

**NEW BUSINESS:**

Julie Hirst will set up g-mail accounts as necessary for all Board members.

**ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 7-0). The meeting was adjourned at 7:20 pm.**

**Respectfully submitted,  
Mercita Ramos,  
Secretary**