



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
January 8, 2020**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting at the Town 'N Country Regional Public Library at 7606 Paula Drive #120, Tampa, Florida on Wednesday, January 8, 2020 beginning at 7:00 pm. President, Rob Edwards, distributed the meeting agenda and called the meeting to order. Edwards led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Rob Edwards, Rosemarie Middleton, Julie Hirst, Sara Rhode, Sarah Richards and Marsha Craig. (Mercita Ramos, Haden Polizzi and Yves Villard were absent.)

SPECIAL BUSINESS:

- The Board unanimously approved to continue to hold TOSD meetings at the Town 'N Country Library (vote 5-0).
- The Board unanimously approved continuing to meet on the second Wednesday each month (vote 5-0).
- The Board unanimously approved to leave the bank accounts at Regions (vote 5-0).
- The Board unanimously elected Rob Edwards as President (vote 5-0).
- The Board unanimously elected Rosemarie Middleton as Vice President (vote 5-0).
- The Board unanimously elected Sara Rhode as Treasurer (vote 5-0).
- The Board unanimously elected Julie Hirst as Secretary (vote 5-0).
- The Board approved Rosemarie Middleton to continue as Chairman of the Maintenance Committee.
- The Board approved Rosemarie Middleton to continue as Chairman of the Internal and External Concerns Committees.
- The Board approved Julie Hirst to continue as Chairman of the Stormwater Ponds Committee.
- The Board unanimously voted to continue funding Neighborhood Watch gas cards (vote 5-0).
- The Board unanimously approved to continue funding half of the cost of the storage facility that they rent with TOCA (vote 5-0).
- The Board approved Rosemarie Middleton to continue to serve as the Board's Registered Agent (vote 5-0).

MINUTES: The minutes for the December meeting were distributed by Julie Hirst, Secretary, and reviewed by the Board. The Board unanimously approved the December Minutes (vote 5-0).

TREASURER'S REPORT: Rob Edwards, President, presented the Treasurer's Report for the month of December. The Board unanimously approved the December Treasurer's Report (vote 5-0), pending a correction and the auditor's review.

The Board unanimously voted to spend an amount not to exceed \$2,000 to convert some treasurer files to a downgraded version of QuickBooks from the professional enterprise version that Debbie Presnell, former Treasurer, was using (vote 5-0). Note, that it would cost \$3,000 to upgrade to the professional enterprise version of QuickBooks.

CORRESPONDENCE: Julie Hirst, Secretary, reported receiving an annual letter from the State of Commission of Ethics during the past month.

COMMITTEE REPORTS:

Stormwater Ponds: Julie Hirst, Secretary, reported that the large stormwater pond still has non-toxic matted algae, but appears to be no worse than during the previous month.

She received an email from John Stack, owner of Architectural Fountains (AF), letting her know they will process a refund of \$70 that was accidentally paid to AF for work done in the Majestic Oaks community.

Maintenance: Rosemarie Middleton, Vice President, reported the following:

- For Rob Little, Special Projects Manager, she reported that inadvertently, a section of the wall near Kirkwood and three pillars was not painted. Straight Line will be out to complete that area of the wall.

Also, at this time, there is no firm commitment from the adjacent property regarding removing the Pine tree that is damaging the wall.

- There is a problem with dog waste. Owners are not using bags provided and cleaning up dog waste on Overbrook near the canal area, along Twelve Oaks by the ponds and at the open-canal area on the north side of Barry.

It was decided that we would ask Rob Little, Special Projects Manager, to determine which homes open onto the open-canal area and the Board could send those residents an informative letter regarding this problem.

Another idea is to install a sign and camera on Overbrook, near the canal area.

- Two Live Oaks (Florida Fancy grade) were planted on Overbrook. Trevor Thompson, Thompson Lawn Care, has been watering them every day.
- She asked the Board for suggestions for 2020 maintenance improvements. She and Sara Rhode, Treasurer, suggested cleaning up plant overgrowth and dead brush by the large retention pond.

External Concerns: Nothing to report

Internal Concerns: Rosemarie Middleton, Vice President, reported the following:

- Variance Request for 7508 Clearview: Some Twelve Oaks residents have filed an objection. The December 6th hearing was cancelled and re-scheduled for early

February. She and Martha Holmes will meet with Commissioner Sandy Murman to discuss this and other “variances” granted by the County.

- The Sheriff has been patrolling Barry Rd., specifically at the 4-way stop at Barry and Armand.
- The Overbrook entrance gate on the south side of the canal has been reported to the County.
- A resident on Meadow with mental health issues were reported and picked up the Sheriff last week.

Noise: Nothing to report

Community Affairs (TOCA): Rosemarie Middleton, Vice President, reported that the TOCA Business Meeting will be held on January 28th.

OLD BUSINESS: Nothing to report

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NEW BUSINESS: Sara Rhode, Treasurer, asked about getting Julie Hirst, Secretary, a “P” (Purchase) card. She will check with the auditor first.

PUBLIC COMMENT: Nothing to report

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 5-0). The meeting was adjourned at 8:15 pm.

Respectfully submitted,
Julie Hirst,
Secretary