



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
January 10, 2024**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting in person on Wednesday, January 10, 2024 beginning at 7:00 pm. President, Paulo Ponce presented the meeting agenda and called the meeting to order. Vice-President, Sarah Wentworth led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Paulo Ponce, Mercita Ramos, Julie Hirst, Sarah Richards, Sarah Wentworth and Dawn Fair. Robert Little, Special Project Manager, was also present. Trustee Marsha Craig was absent.

MINUTES: The minutes for the December 13, 2023 meeting were distributed by Mercita Ramos, Secretary, and reviewed by the Board. The Board unanimously approved the December 2023 Minutes (vote 6-0).

TREASURER'S REPORT: Julie Hirst presented the Treasurer's Report for the month of December 2023. Following discussion, the Board unanimously approved the December 2023 Treasurer's Report pending review by the auditor (vote 6-0).

CORRESPONDENCE:

- Mercita Ramos, Secretary, reported she has not received any correspondence.
- Julie Hirst, Treasurer, reported she has not received any correspondence.

SPECIAL BUSINESS:

- None

COMMITTEE REPORTS:

Maintenance:

- Stormwater ponds – Rob Little, Project Manager, reported that the LED lights on the fountain have been replaced and everything is working fine
- Street Sweeping – Mercita will contact Sweeping Corp. of America to schedule street sweeping for the months of February, March and April 2024
- Trevor Thompson has been instructed to continue maintaining the islands rather than refurbishing them

Internal Concerns:

- None

External Concerns:

- None

OLD BUSINESS:

- None

NEW BUSINESS:

- Storage Unit (Life Storage) – monthly insurance charge increase from \$16 to \$26.52. The Board had continued discussions regarding securing an alternate storage location
- Change in auditors - Julie Hirst discussed the increased auditor costs. The Board unanimously voted (6-0) to retain King & Walker to perform the 2022/23 audit.
- The Board unanimously voted (6-0) to rent a bus to transport residents to the 2/20/24 zoning commission hearing regarding the Armand Dr. & Soccer Ave. property
- Julie Hirst reported that the Hillsborough County Sheriff Deputy who resides on Sunshine Circle will begin patrolling the neighborhood as part of her daily patrol route.
- The Board unanimously vote (6-0) Nancy Hendrix and Iraida Pizarro as Trustees to the Board. Nancy Hendrix and Iraida Pizarro were sworn in as Trustees to finish out the 2024 term.

SPECIAL BUSINESS:

The Board unanimously voted (6-0) on the following items:

- Continue to hold TOSD meetings at the Town 'N Country Library
- Continue to meet on the second Wednesday each month
- Leave the bank accounts at Regions
- Vote on officers:
 - President – Paulo Ponce
 - Vice President – Sarah Wentworth
 - Secretary – Mercita Ramos
 - Treasurer – Julie Hirst
- Vote on Committees:
 - Maintenance Committee – Julie Hirst
 - Stormwater Ponds Committee – Julie Hirst & Dawn Fair
 - Audit Committee – Julie Hirst / ??
 - Street Sweeping Committee – Mercita Ramos
 - Armand Dr. / Soccer Dr. Committee – Sarah Richards
- Continue funding Neighborhood Watch gas cards
- Continue funding half of the cost of the storage facility
- Vote on Mercita Ramos to continue to serve as the Board's Registered Agent

PUBLIC COMMENT: (Guests Present)

- Nancy Hendrix
- Iraida Pizarro
- Greg Thole
- Elaine Roach
- Elisee Fontaine

Iraida Pizarro suggested installation of surveillance cameras at the entrances/exits to the community in light of the increase in crime in 12 Oaks. Iraida will head up this project and perform the necessary research to be presented at the February board meeting.

ADJOURNMENT: The meeting was adjourned at 8:20 pm.

**Respectfully submitted,
Mercita Ramos,
Secretary**