



**Twelve Oaks Special District  
Board of Trustees  
Minutes of Monthly Meeting  
February 8, 2023**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting in person on Wednesday, February 8, 2023 beginning at 7:10 pm. President, Paulo Ponce, presented the meeting agenda and called the meeting to order. Ponce led those in attendance in the Pledge of Allegiance.

**TRUSTEES PRESENT:** Trustees present were Paulo Ponce, Rosemarie Middleton, Mercita Ramos, Julie Hirst, Sarah Richards, Marsha Craig, Janet Owen and Yves Villard. Robert Little, Special Project Manager, was also present.

**MINUTES:** The minutes for the January 11 meeting were distributed by Mercita Ramos, Secretary, and reviewed by the Board. The Board unanimously approved the January Minutes (vote 8-0).

**TREASURER'S REPORT:** Julie Hirst presented the Treasurer's Report for the month of January 2023. Following discussion, the Board unanimously approved the January 2023 Treasurer's Reports pending review by the auditor (vote 8-0).

**CORRESPONDENCE:**

- Mercita Ramos, Secretary, reported receiving no correspondence during the past month
- Julie Hirst, Treasurer, reported receiving no correspondence during the past month

**COMMITTEE REPORTS:**

**Maintenance:**

- Stormwater Ponds – Rob Little will follow up with American Ecosystems about repairs to the fountain and aerators. The Board approved the \$2,900 proposal from Architectural Fountains with regard to replacement of the pump. (vote 8-0)
- Rob Little will check with Architectural Fountains with regard to the costs of replacing the existing motor on the fountain with a variable speed motor.
- Rob Little will contact the Water Department and request they change out the meter at the Waters Ave. / Twelve Oaks location.
- Paulo Ponce will check with a local sign shop with regard to purchasing two No Hunting signs to be placed near the large pond. The Board approved up to \$300 to purchase the 2 No Hunting signs, posts and hardware. (vote 8-0)
- The Board approved a threshold amount of up to \$5,000 for emergency repairs without prior Board approval. (vote 8-0)

- TOSD has purchased the reflective paint and Trevor will begin painting the islands. Reflectors will be replaced as needed.
- Paulo Ponce will contact the Hillsborough County Maintenance Department about striping on Barry Road

**Internal Concerns:**

- FHP – After discussions about the proposed increase in FHP costs for patrolling, the Board voted to discontinue the FHP patrol at this time. (vote 8-0)
- Paulo Ponce will contact the HCSO to inquire about the cost for patrolling the community.

**External Concerns:**

- None

**Community Affairs (TOCA):**

- TOCA General Meeting – Feb. 28 at Jackson Springs rec. ctr.
- Spring Hotdog Shindig – March 11

**OLD BUSINESS:**

- Board Trustee Opening

**NEW BUSINESS:**

- The Board held discussion of creating a park at the canal area on Overbrook Drive.

**PUBLIC COMMENT:**

- None

**TRUSTEES' COMMENTS / QUESTIONS:**

- None

**ADJOURNMENT:** The meeting was adjourned at 8:20 pm.

Respectfully submitted,  
Mercita Ramos,  
Secretary