



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
February 12, 2025**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting in person on Wednesday, February 12, 2025 beginning at 7:00 pm. President, Paulo Ponce presented the meeting agenda and called the meeting to order. Ponce led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Paulo Ponce, Mercita Ramos, Julie Hirst, Sarah Wentworth, Dawn Fair, Sarah Richards and Nancy Hendrix. Special Projects Management Sue Pritchard was also present. Trustee Marsh Craig was absent.

MINUTES: The minutes for the December 11, 2024 meeting were distributed by Mercita Ramos, Secretary, and reviewed by the Board. The Board unanimously approved the December 2024 Minutes (vote 7-0).

TREASURER'S REPORT: Julie Hirst presented the Treasurer's Report for the months of December 2024 and January 2025. Following discussion, the Board unanimously approved the December 2024 and January 2025 Treasurer's Reports pending review by the auditor (vote 7-0).

CORRESPONDENCE:

- Mercita Ramos, Secretary, reported she had not received any correspondence.
- Julie Hirst, Treasurer, reported she had not received any correspondence.
- Sue Pritchard, Special Projects Manager, reported she had not received any correspondence.

SPECIAL BUSINESS: The Board unanimously approved the following items (vote 7-0)

- Continue to hold TOSD meetings at the Town 'N Country Library
- Continue to meet on the second Wednesday of each month with a change in the start time to 6:30 pm
- Leave the bank accounts at Regions
- Vote on Officers: President – Paulo Ponce; Vice-President – Sarah Wentworth; Treasurer – Julie Hirst; and Secretary – Mercita Ramos
- Vote on Committees – Maintenance Committee – Julie Hirst; Internal & External Concerns Committee – Sue Pritchard; Stormwater Ponds Committee – Julie Hirst & Dawn Fair
- Continue funding Neighborhood Watch gas cards
- Continue funding half of the cost of the storage facility
- Vote on Mercita Ramos to continue to serve at the Board's Registered Agent

COMMITTEE REPORTS:

Maintenance:

- Stormwater ponds – Julie Hirst reported that everything is fine with the stormwater ponds and that the fountain is working properly

INTERNAL CONCERNS:

- Security Cameras - Sue Pritchard reported that the security cameras are working properly
- Code Enforcement - Sue Pritchard has reported various issues to Code Enforcement including illegal parking, building without permits, damaged sidewalks, damaged gates, trees needing removal, and Air BnB rentals reported to code have been set for hearing

TOCA UPDATE:

- Sue Pritchard noted that the following events have been scheduled by TOCA
 - 2/25/25 – General TOCA Meeting at the Town & Country Library – Guest Speaker is Commissioner Harry Cohen
 - 3/21/25 – Food Truck event
 - 4/26/25 – Community Clean-up (Dumpster Day)
 - TOCA has voted to purchase a picnic table which will be installed at a location TBD near the large pond

OLD BUSINESS:

- Need for new Board members was discussed. Guests Laura Daigle and Brenda Lunden indicated an interest in joining the TOSD Board. Following discussion by the Board, Laura Daigle was unanimously voted in and sworn in as Trustees to serve out the remainder of the term of 2025-26 (vote 7-0). Brenda Lunden will be an Ad Hoc member of the TOSD Board.

NEW BUSINESS:

- The Board unanimously approved funding of Trevor Thompson's quarterly fuel agreement in the amount of \$100 per month for the months of March, April and May 2025

PUBLIC COMMENT:

- Guests Present – Rainey W. Shelby, Laura Daigle and Brenda Lunden

ADJOURNMENT: The meeting was adjourned at 8:30 pm.

Respectfully submitted,
Mercita Ramos,
Secretary