



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
March 14, 2018**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting at the Town 'N Country Regional Public Library at 7606 Paula Drive #120, Tampa, Florida on Wednesday, March 14, 2018 beginning at 7:00 P.M. President, Stephanie Rose, distributed the meeting agenda and called the meeting to order. Rose welcomed resident / owner, John Fernandez, and then led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Stephanie Rose, Rob Edwards, Debbie Presnell, Rosemarie Middleton, Sarah Richards, Yves Villard, and Marsha Craig. Julie Hirst, Secretary, was out of town and did not attend.

MINUTES: The minutes for the February meeting were distributed and reviewed by the Board. The Board unanimously approved the February Minutes (vote 6-0).

TREASURER'S REPORT: Debbie Presnell, Treasurer, presented the Treasurer's Report for February 2018. The Board unanimously approved the report pending the auditor's review. (vote 6-0)

CORRESPONDENCE:

- Debbie Presnell reported that she had received correspondence from Hillsborough County announcing that the Neighborhoods Conference will be held May 12, 2018.

COMMITTEE REPORTS:

Stormwater Ponds:

- Stephanie Rose, President, reported that there were no problems at this time with the ponds.

Maintenance: Rosemarie Middleton, Trustee, reported the following:

- Trevor continues to replace dead or missing plants on islands. This past month he has concentrated on islands on Rustic from Waters to Twelve Oaks and also the Barry / Hanley entrance island.
- Simms Irrigation installed a faucet at the Rustic / Waters entrance. Trevor is now able to water new plantings on both islands in that area.

- Trevor removed a large pile of tree debris on Hanley that was left by Spectrum or Frontier when they were cutting trees along Hanley.
- Rosemarie recognized and thanked Trevor & Yves for repairing and repainting two sections of the Hanley Wall that were damaged.

External Concerns: Rosemarie Middleton, Trustee, reported that the Hillsborough County Sheriff District III Office, located at 7202 Gunn Hwy., is having an open house on April 7, 2018 from 10:00 am to 1:00 pm. Community leaders are encouraged to attend.

Internal Concerns: Rosemarie Middleton, Trustee, reported the following:

- The Sheriff's Dept removed from the community the resident reported last month with medical issues. She is currently being evaluated and we will be notified when she returns to the community.
- A Sexual Predator purchased home a on Greenshire. He is remodeling the home and has not moved in. He is being ankle monitored by the Sheriff's Dept. and they will keep us informed. Doreen will notify residents when he does move in.
- Squatters on Williams and on Armand Circle have moved leaving only two known homes in Twelve Oaks occupied by squatters.
- 3 properties were reported to Code – all cited. Personal visits were made to two homes with Code violations and the problems were resolved before being reported to Code.
- Street Sweeping is scheduled for April 24.
- Stephanie Rose, President, reported that 7019 Twelve Oaks will be going up For Sale. This is the home that was cited by Code for being used as a call-center business that was causing problems in the area.

Community Affairs (TOCA): Rosemarie Middleton, Trustee, reported that TOCA will sponsor another Community Cleanup (Dumpster Day) on April 21.

Noise: Sarah Richards reported that she had emailed a meeting report to the Board.

OLD BUSINESS: No old business was discussed.

NEW BUSINESS: Debbie Presnell, Treasurer, distributed copies of the current Proposed Budget and asked Trustees to comment and make suggestions for the 2018-19 Proposed Budget. She said she would be working on the new budget and that it will be presented at the April Board meeting. Suggestions sent in by Rosemarie Middleton were reviewed and discussed. Following discussion, the Board unanimously agreed to a 5% increase for the lawn maintenance contract. The condition of the wall was discussed. Yves Villard and Rosemarie Middleton will investigate re-painting and other options. It was pointed out that the wall on Hanley and the wall on Waters do not have to be refurbished in the same year. One wall could be done in 2019 and the other in 2020. Rosemarie also suggested that instead of replacing all street and informational signs that we check into having signs cleaned and the poles sanded (?) and painted black. The Board was in favor of this idea and Rosemarie will check with Trevor about doing a sample sign and pole.

Debbie Presnell questioned why there had to be two signatures on checks. She checked the Bylaws and noted that there is nothing mentioned about the signing of checks. She said she is going to discuss this with the auditor and also find out if re-

occurring bills (i.e.: electric, water, pond, etc.) could be paid on-line. She said she would list the re-occurring bills, make sure there are controls in place, and that everything is documented.

OTHER BUSINESS: During the meeting Stephanie Rose, President, received a text message from Duane Estilette saying that because of his job, he would not be able to serve as a Trustee. It was noted that Duane had never been sworn in as Trustee.

Stephanie Rose, President, informed the Board that her home was sold and that closing is scheduled for April 13th. She said she would resign following the April meeting. Rob Edwards, Vice President, agreed to lead meetings for the rest of this year. Rosemarie Middleton will serve a Vice President.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 6-0). The meeting was adjourned at 8:25 P.M.

Respectfully submitted,
Rosemarie Middleton,
Acting Secretary