



**Twelve Oaks Special District  
Board of Trustees  
Minutes of Monthly Meeting  
May 13, 2020**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting virtually via Zoom on Wednesday, May 13, 2020 beginning at 7:00 pm. President, Rob Edwards, emailed the meeting agenda and called the meeting to order. Edwards led those in attendance in the Pledge of Allegiance.

**TRUSTEES PRESENT:** Trustees present were Rob Edwards, Rosemarie Middleton, Julie Hirst, Sara Rhode, Sarah Richards, Mercita Ramos, Haden Polizzi, and Marsha Craig. Robert Little, Special Projects Manager, was also in attendance. (Yves Villard, Trustee, was absent.)

**MINUTES:** The minutes for the April meeting were distributed by Julie Hirst, Secretary, and reviewed by the Board. The Board unanimously approved the April Minutes (vote 7-0).

**TREASURER'S REPORT:** Sara Rhode, Treasurer, presented the Treasurer's Report for the month of April. The Board unanimously approved the April Treasurer's Report (vote 7-0), pending the auditor's review. In addition, Sara split up the combined Treasurer's Report for the months of February and March into two separate reports and emailed these out to the Trustees.

**CORRESPONDENCE:**

- Julie Hirst, Secretary, reported receiving no correspondence during the past month.
- Rob Edwards, President, reminded the Board that this time of year, we will need to fill out the annual "Statement of Financial Interests" as well as elections paperwork.

**COMMITTEE REPORTS:**

**Stormwater Ponds:** Julie Hirst, Secretary, reported that someone improperly disposed of diesel fuel, which got into the large stormwater pond. Earlier in the month, Robert Little, Special Projects Manager, helped her to attach a camera to a palm tree near the stormwater drain where they believe the diesel fuel was poured. Unfortunately, only a few photos were captured during the day and half that the camera was mounted. She will contact Yves Villard, Trustee to see if he has the manual and strap that originally came with the camera.

**Maintenance:**

- Robert Little, Special Projects Manager, updated the Board regarding the wall along Hanley.

- Rosemarie Middleton, Vice President, reported that the street edging along Barry, Overbrook, Rustic and Twelve Oaks has been completed.

**External Concerns:** Nothing to report

**Internal Concerns:**

Rosemarie Middleton, Vice President, reported the following:

- There was a house fire on Malvern. The renters have moved out. Cleanup is just starting.
- There is a gator in the larger stormwater pond. Residents have been cautioned.
- There are residents, walking their dogs, who continue to allow their pets to defecate on the sidewalk or lawns. They ignore the doggy bag dispensers and trash receptacles. We are addressing the problem and trying to find a solution.
- Five properties were reported to Code Enforcement for accumulations and commercial vehicles.
  - The home on Summerbridge that was hit by lightning and burned last June was reported to Code for the backyard and pool. Code contacted the owners. There is a problem with their insurance company.
- Many yards are in need of attention.

Robert Little, Special Projects Manager, reported on the recycling truck fire: He visited the site as they were putting it out and several times afterward. The asphalt didn't look too bad but may need some sealant. Republic had a third-party contractor performing the final cleanup, and they were very helpful and courteous.

**Noise:** Nothing to report

**Community Affairs (TOCA):** Rosemarie Middleton, Vice President, reported the following:

- The TOCA General Membership meeting scheduled for May 26<sup>th</sup> has been cancelled. A Business meeting will be held instead.
- There will be a Fourth of July Bike Parade for children.
- A lighted bike parade is scheduled for July 5<sup>th</sup>.

**OLD BUSINESS:** Nothing to report

**NEW BUSINESS:** Sara Rhode, Treasurer, reported that she is in the process of moving documents from Dropbox to a more secure location, including encrypting sensitive documents.

**PUBLIC COMMENT:** No public comments

**ADJOURNMENT:** The Board approved the motion to adjourn the meeting (vote 7-0). The meeting was adjourned at 7:50 pm.

Respectfully submitted,  
Julie Hirst,  
Secretary