



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
June 10, 2020**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting virtually via Zoom on Wednesday, June 10, 2020 beginning at 7:00 pm. President, Rob Edwards, emailed the meeting agenda and called the meeting to order. Edwards led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Rob Edwards, Rosemarie Middleton, Julie Hirst, Sara Rhode, Sarah Richards, Mercita Ramos, Haden Polizzi, Marsha Craig and Yves Villard. Robert Little, Special Projects Manager, was also in attendance.

MINUTES: The minutes for the May meeting were distributed by Julie Hirst, Secretary, and reviewed by the Board. The Board unanimously approved the May Minutes, pending corrections (vote 5-0). (Haden Polizzi, Marsha Craig and Yves Villard had not logged in yet.)

TREASURER'S REPORT: Sara Rhode, Treasurer, presented the Treasurer's Report for the month of May. The Board unanimously approved the May Treasurer's Report (vote 8-0), pending the auditor's review.

The Board unanimously approved having Sara Rhode, Treasurer, and Robert Little, Special Projects Manager meet with a QuickBooks professional in Intuit Client Services to learn how to import bank statements and automate TOSD bookkeeping processes for an amount not to exceed \$2,000 (vote 8-0). The training was to cost \$90 per hour and a licensed version of QuickBooks is approximately \$200.

CORRESPONDENCE: Julie Hirst, Secretary, reported receiving no correspondence during the past month.

COMMITTEE REPORTS:

Stormwater Ponds: Julie Hirst, Secretary, reported that twice during the past month someone had improperly disposed of chemicals that ended up in the large stormwater pond. She met with Yves Villard, Trustee, Trevor Thompson, Thompson Lawn Care, and Yves' nephew to set up a camera at the Kirkwood canal area, where she believes the chemicals had been dumped.

Maintenance:

- **Robert Little, Special Projects Manager, updated the Board regarding the wall along Hanley. The wall is completed. The tree along Hanley that was growing into the wall will be removed soon.**
- **Rosemarie Middleton, Vice President, reported the following:**
 - **The Crepe Myrtles that are missing along Waters will be replaced.**
 - **Trevor Thompson, Thompson Lawn Care, will repaint the section of the wall on Hanley. We may have to purchase the black paint.**

External Concerns: Nothing to report

Internal Concerns: Rosemarie Middleton, Vice President, reported the following:

- **There was a house fire on Malvern. The property was sold for the land. An investor will refurbish or rebuild the home.**
- **Four properties were reported to Code Enforcement for accumulations, and two had commercial vehicles.**
- **There is a new Community Resource Deputy, Armando Perez.**

Noise: Nothing to report

Community Affairs (TOCA): Rosemarie Middleton, Vice President, reported the following:

- **The TOCA Board approved the purchase and installation of a Little Lending Library, which is located on Overbrook.**
- **There will be a Fourth of July Bike Parade for children.**
- **A lighted bike parade is scheduled for July 5th.**
- **The TOCA Ladies Luncheons will resume with one scheduled for July 27th.**

OLD BUSINESS: Nothing to report

NEW BUSINESS: The Board approved the purchase of three LED entrance light replacements for \$1,500 (vote 8-0).

PUBLIC COMMENT: No public comments

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 8-0). The meeting was adjourned at 7:50 pm.

Respectfully submitted,
Julie Hirst,
Secretary