



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
August 9, 2017**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting at the Town 'N Country Regional Public Library at 7606 Paula Drive #120, Tampa, Florida on Wednesday, August 9, 2017 beginning at 7:00 P.M. President, Stephanie Rose, distributed the meeting agenda and called the meeting to order. Rose led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Stephanie Rose, Rob Edwards, Julie Hirst, Sarah Richards, Rosemarie Middleton, Yves Villard, Justin Keeney and Debbie Presnell.

MINUTES:

- The minutes for the July meeting were distributed by Julie Hirst, Secretary, and reviewed by the Board. The Board unanimously approved the July Minutes (vote 7-0).
- The minutes for the May meeting will be available at the September meeting.

TREASURER'S REPORT: Debbie Presnell, Treasurer, presented the Treasurer's Reports for the months of June and July. The Board unanimously approved the June Treasurer's Report (vote 7-0), pending the auditor's review. The Board also unanimously approved the July Treasurer's Report (vote 7-0), pending updating the budget to reflect that money spent on the entrance medallion refurbishment was transferred from "Emergency Repair Expense" to "New Projects" as well as pending the auditor's review.

LANDSCAPE MAINTENANCE CONTRACT: Rosemarie Middleton, Trustee, accepted three bids for a new landscape maintenance contract. The companies are J&K Lawncare, Watergrass Property Maintenance and Trevor Thompson. The Board unanimously voted to accept Trevor Thompson's bid for \$38,000 for the period of August 15, 2017 through September 30, 2018 or 13.5 months (vote 7-0).

CORRESPONDENCE: Julie Hirst, Secretary, reported that she had received no correspondence during the past month.

COMMITTEE REPORTS:

Stormwater Ponds: Nothing to report.

Maintenance: Rosemarie Middleton, Trustee, reported that Trevor Thompson was hired for one month to take care of trash, mowing and island cleanup as he has time. Thompson works four afternoons a week, starting at 4:00 P.M. His total hours are about 12 per week.

External Concerns: Nothing to report.

Internal Concerns: Rosemarie Middleton, Trustee, reported the following:

- A survey has determined that the wall that was hit on Waters was on the Alves property. Mr. Alves is currently in mediation with Avatar Insurance. He is now willing to sign the wall over to Twelve Oaks (TOSD).
- She contacted Bob Campbell, Traffic Engineering, last month regarding the speed tables within Twelve Oaks. An inspector has been scheduled to evaluate the speed tables' height, reflectors, painting and resurfacing. She will be notified of the results.
- A rental home on Twelve Oaks has been operating a business out of the home without a permit. This is a Code issue. The owner and rental agent have been contacted about the situation.

Noise: Nothing to report

Community Affairs (TOCA): Rosemarie Middleton, Trustee, reported the following:

- The TOCA Business Meeting was held on July 25th. During the meeting, the TOCA board discussed community projects. Two trash receptacles need to be replaced.
 - The TOSD Board voted unanimously to replace the trash receptacles at a cost of \$162.36 each (vote 7-0)
- The TOCA General Membership Meeting will be held on August 22nd. There will be a panel of professionals who deal in various aspects of real estate, including homeowner's insurance, home inspections and mortgage lenders. The panel will discuss common real estate related issues within Twelve Oaks.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS:

- In an effort to keep children safe, the Board voted unanimously to have West Coast Fence install culvert covers in the large stormwater retention pond for \$2,273 (vote 7-0).
- The Board voted unanimously to spend no more than \$5,000 to get rocks as a groundcover in the area by the canal on Kirkwood, so that area would not have to be maintained moving forward (vote 7-0). Julie Hirst, Secretary, was going to investigate what the appropriate material would be given the slope of the ground in that area.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 7-0). The meeting was adjourned at 8:20 P.M.

Respectfully submitted,
Julie Hirst,
Secretary