



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
August 12, 2020**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting virtually via Zoom on Wednesday, August 12, 2020 beginning at 7:00 pm. President, Rob Edwards, emailed the meeting agenda and called the meeting to order. Edwards led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Rob Edwards, Rosemarie Middleton, Julie Hirst, Sara Rhode, Mercita Ramos, Sarah Richards, and Yves Villard. Robert Little, Special Projects Manager, was also in attendance. (Trustee, Marsha Craig was absent.)

MINUTES: The minutes for the July meetings were distributed by Julie Hirst, Secretary, and reviewed by the Board. The Board unanimously approved the minutes for the regular monthly meeting on July 8th (vote 6-0) and emergency meeting on July 15th (vote 6-0).

TREASURER'S REPORT: Sara Rhode, Treasurer, presented the Treasurer's Report for the month of July. The Board unanimously approved the June Treasurer's Report (vote 6-0), pending corrections and the auditor's review.

CORRESPONDENCE: Julie Hirst, Secretary, reported receiving no correspondence during the past month.

COMMITTEE REPORTS:

Stormwater Ponds: Julie Hirst, Secretary, reported that the large stormwater pond still has non-toxic filamentous algae. There have been no recent incidents of illegal chemical disposal in the ponds.

We need to pull the hunting camera down from the tree that it is in at the canal area at Kirkwood and review the SIM card. She will meet with Yves Villard, Trustee, sometime this month to do that.

Maintenance:

Robert Little, Special Projects Manager, reported on the following:

- He updated the Board to let them know that he has a quote from Mike's Outdoor Services in the amount of \$3,750 to trim the trees that are situated along the major roads in Twelve Oaks that were identified as not having a 14' clearance from the road. The Board unanimously approved spending \$3,750 for tree trimming (vote 6-0).

- He asked who was in charge of maintaining the stormwater pond aerators. Julie Hirst, Secretary, thought that Architectural Fountains was.
- He updated the Board on the progress of the wall.

Rosemarie Middleton, Vice President, reported that Trevor Thompson, Thompson Lawn Care, is replacing dead and dying plants in the islands. Several residents have commented about Trevor's work and how nice the community looks.

External Concerns: Nothing to report

Internal Concerns: Rosemarie Middleton, Vice President, reported the following:

- There was a house fire on Brookview. That makes three fires in one year on Summerbridge, Malvern and Brookview. Residents are concerned because work on the damaged homes still has not begun.
- The trash receptacle on Twelve Oaks (by the large pond) across from Brook Hollow as damaged. Scott Galusha, TOCA Board member, has repaired the best it can be.

Noise: Nothing to report

Community Affairs (TOCA): Rosemarie Middleton, Vice President, reported the following:

- TOCA has installed a second Little Library on Twelve Oaks by the smaller pond.
- TOCA Board members would like to put up a wooden canopy over the benches where the Little Libraries are on Overbrook and Twelve Oaks and were wondering if this could be done.

OLD BUSINESS: No old business was discussed.

NEW BUSINESS:

- The Board voted on making Trevor Thompson's contract month-to-month while the Board reviews his existing contract. The Board had a tie vote (vote 3-3). This issue will need to be re-voted on during the September TOSD meeting or have Rob Edwards, President, break the tie.
- Regarding Sara Rhode's proposed reimbursement guidelines documents, Julie Hirst, Secretary, questioned whether a 1099 should be issued for reimbursements totaling \$600 or more for expenses and supplies during a calendar year. Hirst will call the auditor to talk to him.

PUBLIC COMMENT:

- Dawn Fair, Resident/Owner, made a comment to the Board.

SPECIAL BUSINESS:

Dawn Fair, Resident/Owner, was nominated to be a Trustee for the remaining term. The Board unanimously voted for Fair to serve on the TOSD Board (vote 6-0). She took the Oath of Office and was seated on the Board.

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 7-0). The meeting was adjourned at 8:30 pm.

Respectfully submitted,
Julie Hirst,
Secretary