



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
August 13, 2025**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting in person on Wednesday, August 13, 2025 beginning at 6:35 pm. President, Paulo Ponce presented the meeting agenda and called the meeting to order. Ponce led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Paulo Ponce, Mercita Ramos, Julie Hirst, Sarah Wentworth, Sarah Richards, Nancy Hendrix, Laura Daigle, Dawn Fair and Brenda Lunden. Ad Hoc member Marsha Craig was absent. Special Projects Sue Pritchard was also present.

MINUTES: The minutes for the June 11, 2025 and July 16, 2025 Special Meeting were distributed by Mercita Ramos, Secretary, and reviewed by the Board. The Board unanimously approved the June 2025 Minutes and July 16, 2025 Special Meeting Minutes pending revisions to the July 2025 Special Meeting Minutes. (Vote 9-0)

TREASURER'S REPORT: Julie Hirst presented the Treasurer's Report for the months of June 2025 and July 2025. Following discussion, the Board unanimously approved the June 2025 and July 2025 Treasurer's Reports pending review by the auditor (Vote 9-0).

CORRESPONDENCE:

- Mercita Ramos, Secretary, reported she had received an email communication from Ad Hoc member Marsha Craig explaining the reason for her recent meeting absences.
- Julie Hirst, Treasurer, reported she had received an email communication from a resident regarding offensive campaign signs posted in a neighbor's yard. Julie also received an email communication from a resident requesting the county trim trees which are hindering illumination of street lights in the neighborhood.
- Sue Pritchard, Special Projects Manager, reported she had not received any correspondence.

COMMITTEE REPORTS:

Maintenance:

- Stormwater ponds – Julie Hirst reported the pond looks fine and the fountain is working properly.
- Trevor Thompson is still maintaining the common areas

INTERNAL CONCERNS:

- Security Cameras - Sue Pritchard reported the tag reader cameras are working properly. Sue also reported that the contract for the placement of two FLOCK security cameras near the large pond has been signed and the cameras should be installed soon.
- Code Enforcement – Sue Pritchard is continuing to report violations to code enforcement

TOCA UPDATE:

- Food Trucks – 8/15/25
- TOCA General Meeting – 8/26/25. Todd Keil will be the guest speaker and do a presentation on the history of Twelve Oaks

SPECIAL BUSINESS:

- The Board unanimously voted to extend Trevor Thompson’s quarterly fuel agreement in the amount of \$100 per month for the months of September-November. (vote 9-0)

OLD BUSINESS:

- Sue Pritchard reported that the County has replaced the gates on the canal entrance on Oakvista (south of Barry Road). These are gates which TOSD recently repaired.

NEW BUSINESS:

- Storage Facility – The cost of the storage facility presently utilized by TOSD & TOCA will be increasing from \$96/month to \$176/month in November. Sue Pritchard is researching the cost of other storage facilities in the area.

PUBLIC COMMENT:

- Guests Present – None

ADJOURNMENT: The meeting was adjourned at 7:35 pm. (vote 9-0)

Respectfully submitted,
Mercita Ramos,
Secretary