



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
September 9, 2020**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting virtually via Zoom on Wednesday, September 9, 2020 beginning at 7:00 pm. President, Rob Edwards, emailed the meeting agenda and called the meeting to order. Edwards led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Rob Edwards, Rosemarie Middleton, Julie Hirst, Mercita Ramos, Sarah Richards, Yves Villard and Marsha Craig. Robert Little, Special Projects Manager, was also in attendance. (Trustees, Sara Rhode and Dawn Fair were absent.)

MINUTES: The minutes for the August meetings were distributed by Julie Hirst, Secretary, and reviewed by the Board. The Board unanimously approved the August Minutes (vote 6-0), pending a correction.

TREASURER'S REPORT: Rob Edwards, President, presented the Treasurer's Report for the month of August. The Board unanimously approved the August Treasurer's Report (vote 6-0), pending format corrections and the auditor's review.

CORRESPONDENCE: Julie Hirst, Secretary, reported receiving no correspondence during the past month.

COMMITTEE REPORTS:

Stormwater Ponds: Julie Hirst, Secretary, reported the hunting camera that was installed in the Kirkwood canal area was damaged from water leaking into it. The Board unanimously approved spending up to \$200 to purchase a new hunting camera that is waterproof (vote 6-0).

Robert Little, Special Projects Manager, reported that he contacted Architectural Fountains to get a quote on how much they would charge to maintain the aerators in the large pond. It would be an additional \$325 to the existing contract with them. The Board unanimously approved spending the additional amount of \$325 to be added to the existing contract with Architectural Fountains (vote 6-0).

Maintenance: Rosemarie Middleton, Vice President, reported the following:

- The trash receptacle on the larger pond has been damaged again. Trevor Thompson, Thompson Lawn Care, Yves Villard, Trustee, and Scott Galusha, TOCA Board, are rebuilding it. Receipts for the lumber will be available.

- Trevor Thompson, Thompson Lawn Care, is still replacing dead and dying plants in the islands. There are about five dying plants in the Greenway hedge. Trevor will replace them now while we have good rains.

External Concerns: Rosemarie Middleton, Vice President, reported that the Community will be experiencing airport noise due to the east runway being closed for a month for repairs.

Internal Concerns: Rosemarie Middleton, Vice President, reported that there was a house fire on Malvern. The home has been completely removed. The home that had a house fire on Brookview has been inspected and some areas have been secured.

Noise: Nothing to report

Community Affairs (TOCA): Rosemarie Middleton, Vice President, reported the following:

- The TOCA Garage Sale has been scheduled for October 17th.
- TOCA Board members would like to put up a wooden canopy over the benches where the Little Libraries are on Overbrook and Twelve Oaks.

OLD BUSINESS:

- The Board unanimously approved renewing the landscape maintenance contract with Thompson Lawn Care, which will be effective on October 1st (vote 6-0). The contract gave Trevor Thompson a 3% increase in pay.
- Julie Hirst, Secretary, reported that she spoke to our auditor, and he confirmed in writing that we should not issue a 1099 for reimbursements of supplies as Sara Rhode, Treasurer was proposing for all reimbursements totaling \$600 during a calendar year.
- The Neighborhood Watch patrol is no longer patrolling Twelve Oaks due to not having a Patrol Coordinator. Rosemarie Middleton, Vice President, will talk to Ann Carletti prior to advertising the Patrol Coordinator volunteer position on Facebook.

NEW BUSINESS:

- Rob Edwards, President, went over the new procedures for Sarah Richards taking over as the liaison with the Florida Highway Patrol off duty officers.
- Julie Hirst, Secretary, proposed hiring Pamela Hatley, P.A., to let us know what the rules are for contracts and whether they need to be rebid after a certain period of time.

PUBLIC COMMENT: There were no public comments during the meeting.

\

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 6-0). The meeting was adjourned at 8:15 pm.

Respectfully submitted,
Julie Hirst,
Secretary