



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
September 8, 2021**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting virtually via Zoom on Wednesday, September 8, 2021 beginning at 7:00 pm. Vice-President, Rosemarie Middleton, presented the meeting agenda and called the meeting to order. Middleton led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Rosemarie Middleton, Mercita Ramos, Julie Hirst, Sarah Richards, Janet Owen, Marsha Craig, Yves Villard and Paulo Ponce. Robert Little, Special Project Manager, was also present.

MINUTES: The minutes for the August 11, 2021 meeting were distributed by Mercita Ramos, Secretary, and reviewed by the Board. The Board unanimously approved the August Minutes (vote 8-0) pending corrections.

TREASURER'S REPORT: Julie Hirst, Treasurer, presented the Treasurer's Report for the month of August 2021. The Board unanimously approved the August Treasurer's Report (vote 8-0) pending the auditor's review.

CORRESPONDENCE:

- Mercita Ramos, Secretary, reported receiving no correspondence during the past month
- Julie Hirst, Treasurer, reported receiving no correspondence during the past month.

COMMITTEE REPORTS:

Road Maintenance & Stormwater Ponds:

- Rob Little reported on his review of the roads which need repairs. He is preparing a report which will be distributed to all of the Trustees for review.
- Nothing has changed with regard to the storm water ponds. The lights and fountain appear to be working properly.
- The meter at the Rustic & Waters Ave. intersection still does not have any power. Yves Villard will report the issue to TECO.

- The irrigation problem at Twelve Oaks and Waters has been resolved. Simms was unable to perform the work because he had COVID. Simplicity Irrigation was contacted and the work has been completed.

- A message was received from the County about the landscaping plants in front of the traffic control box at Waters and Twelve Oaks. The plants were interfering with traffic technicians' work and had to be removed. Trevor and Rosemarie will work on this issue.
- Trevor continues monitoring the entire community and is replacing plants and bordering as necessary. Rosemarie will have Trevor's contract for 2021-22 signed by him by end of month.
- Janet Owen reported that the cleanup around both ponds is being maintained. Janet was contacted by a volunteer who wishes to assist with the cleanup.
- There was a discussion about getting quotes to pressure wash the sidewalks in the community.

Internal Concerns:

- Street Sweeping scheduled for October 14th
- No reports have been filed with Code Enforcement. Rosemarie Middleton received a message from Code that our Code Investigator Jose had COVID. She will contact Jose when he returns.
- Concerns have been expressed about grass, plants, dirt, etc. that are covering many of our sidewalks making it unsafe for residents walking. A notice will be put in the Acorn and letters will be sent to residents who do not take care of the problem.

Community Affairs (TOCA):

- Garage Sale scheduled for October 16
- Dumpster Day scheduled for November 13

OLD BUSINESS:

There is an opening on the TOSD Board for a Trustee.

NEW BUSINESS:

None.

PUBLIC COMMENT:

None.

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 8-0). The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Mercita Ramos,
Secretary