



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
October 11, 2023**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting in person on Wednesday, October 11, 2023 beginning at 7:00 pm. Secretary, Mercita Ramos presented the meeting agenda and called the meeting to order. Ramos led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Mercita Ramos, Julie Hirst, Marsha Craig, Sarah Richards, Sarah Wentworth and Dawn Fair. Paulo Ponce was absent. Robert Little, Special Project Manager, was also absent.

MINUTES: The minutes for the September 13 meeting were distributed by Mercita Ramos, Secretary, and reviewed by the Board. The Board unanimously approved the September Minutes (vote 6-0).

TREASURER'S REPORT: Julie Hirst presented the Treasurer's Report for the month of September 2023. Following discussion, the Board unanimously approved the September 2023 Treasurer's Report pending review by the auditor (vote 6-0). Additionally, the Board unanimously voted to transfer \$2,200 from miscellaneous repairs to utilities from last year's Budget (vote 6-0).

CORRESPONDENCE:

- Mercita Ramos, Secretary, reported she has received an email from Scott Friedman, Engineering Associate with Hillsborough County. A field review of the corridor of Barry Road determined the signage and pavement markings meet standards, speed bumps were satisfactory and did not need repair or modification and he did not recommend the use of a digital speed sign.
- Julie Hirst, Treasurer, reported she has not received any correspondence.

SPECIAL BUSINESS:

- None

COMMITTEE REPORTS:

Maintenance:

- Rob Little submitted a written report in light of his absence.
- Stormwater ponds – Aerators and fountain look fine.

- The new trash receptacle has been installed near the pond. Mercita will measure the new trash receptacle for the purpose of inserting a trash can into the receptacle.
- Rob Little and Trevor removed a dead tree branch over the road. Trevor will be submitting an invoice for the removal and disposal of the tree branch. Rob suggested purchasing a climbing harness for Trevor if additional work such as this were to be done.
- Canal Gates – No changes regarding the gates
- The low pressure drip system at the Waters/Twelve Oaks entrance is not looking feasible. There are many issues and Rob will continue to ask around.
- Street Sweeping – Rob Little has contacted other companies but has not received return calls. We will continue to contract with Sweeping Corp. of America. The Board unanimously voted (6-0) to forgo street sweeping in November 2023.

Internal Concerns:

- None

External Concerns:

- None

OLD BUSINESS:

- None

NEW BUSINESS:

- Sarah Wentworth was sworn in as Vice-President of TOSD
- Julie Hirst will contact Greene Image Lawn Care to determine the amount which has been billed and paid by Trevor Thompson. The Board unanimously voted to reimburse Trevor Thompson for the amounts he paid directly to Greene Image (vote 6-0) . Julie will request that Greene Image bill TOSD directly for future services.
- Sarah Richards will meet with Trevor Thompson and discuss his billing procedures.

PUBLIC COMMENT:

- Guests Present: Sherry Vaughn
- Sherry Vaughn discussed the Zoning Hearing presently scheduled for November 13, 2023.

ADJOURNMENT: The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Mercita Ramos,
Secretary