



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
November 12, 2025**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting in person on Wednesday, November 12, 2025 beginning at 6:35 pm. Vice-President, Sarah Wentworth presented the meeting agenda and called the meeting to order. Wentworth led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Mercita Ramos, Julie Hirst, Sarah Wentworth, Sarah Richards, Nancy Hendrix, Laura Daigle and Dawn Fair. Trustees Paulo Ponce and Brenda Lunden and Ad Hoc member Marsha Craig were absent. Special Projects Sue Pritchard was also absent.

MINUTES: The minutes for the October 2025 meeting were distributed by Mercita Ramos, Secretary, and reviewed by the Board. The Board unanimously approved the October 2025 Meeting Minutes (Vote 7-0).

TREASURER'S REPORT: Julie Hirst presented the Treasurer's Report for the month of October 2025. Following discussion, the Board unanimously approved the October 2025 Treasurer's Report pending review by the auditor (Vote 7-0).

CORRESPONDENCE:

- Mercita Ramos, Secretary, reported she had not received any correspondence.
- Julie Hirst reported she had not received any correspondence.

COMMITTEE REPORTS:

Maintenance:

- Stormwater ponds – Julie Hirst reported the fountain in the large pond is working fine
- Trevor Thompson is still maintaining the common areas

INTERNAL CONCERNS:

- Security Cameras – Julie Hirst provided an update on the pending arson investigation

TOCA UPDATE:

- TOCA General Meeting / Neighborhood Watch Meeting – 11/18/25
- Holiday wreaths will be going up at entrances on 11/21/25
- TOCA purchased new signage for the community

OLD BUSINESS:

- Julie Hirst will contact the storage facility to confirm the monthly storage fee
- The decision with regard to replacement of reflectors on the islands was tabled until the December meeting.
- Street Sweeping has been scheduled for November 17
- Julie Hirst will continue to be the main point of contact for pond/fountain maintenance, with the assistance of Dawn Fair
- Julie Hirst will continue to be the point of contact with regard to Trevor Thompson
- Dawn Fair provided an update with regard to the removal of one gator from the large pond

NEW BUSINESS:

- The Board discussed replacing the duck crossing and gator warning signs by the ponds, as well as the missing no hunting sign. Sue Pritchard will be requested to contact Bay Express Signs and research the cost for replacement of these signs.
- The Board unanimously voted to give a year end bonus to Trevor Thompon and Sue Pritchard in the amount of \$500 each (vote 7-0).
- The Board unanimously voted to extend Trevor Thompson's quarterly fuel agreement in the amount of \$100/mo.

PUBLIC COMMENT:

- Guests Present – None

ADJOURNMENT: The meeting was adjourned at 7:25 pm. (vote 7-0)

Respectfully submitted,
Mercita Ramos,
Secretary