



**Twelve Oaks Special District
Board of Trustees
Minutes of Monthly Meeting
December 12, 2018**

The Trustees of the Twelve Oaks Special District (TOSD) held their regular monthly meeting at the Town 'N Country Regional Public Library at 7606 Paula Drive #120, Tampa, Florida on Wednesday, December 12, 2018 beginning at 7:00 pm. President, Rob Edwards, distributed the meeting agenda and called the meeting to order. Edwards led those in attendance in the Pledge of Allegiance.

TRUSTEES PRESENT: Trustees present were Rob Edwards, Julie Hirst, Rosemarie Middleton, Mercita Ramos, Sarah Richards, Marsha Craig, Debbie Presnell and Yves Villard.

MINUTES: The minutes for the October meeting were distributed by Julie Hirst, Secretary, and reviewed by the Board. The Board unanimously approved the October Minutes (vote 7-0).

TREASURER'S REPORT: Debbie Presnell, Secretary, presented the Treasurer's Report for the months of October and December. The Board unanimously approved the October (vote 7-0) and November (vote 7-0) Treasurer's Reports, pending the auditor's review.

CORRESPONDENCE:

- Rob Edwards, President, reported that the Board received a form from the Florida Department of State regarding records retention.
- Debbie Presnell, Treasurer, reported receiving a bill from Green Image for \$125. The Board unanimously approved paying the bill in full (vote 7-0).

ELECTION PAPERWORK: The Supervisor of Elections contacted the Board to let them know that corrections were made on of a few of the trustees' election paperwork.

COMMITTEE REPORTS:

Stormwater Ponds: Julie Hirst, Secretary, reported that she met with Arnold Walker, Owner/Resident and Trevor Thompson, Maintenance Contractor, so Walker could show how to operate the fountain and aerators. Hirst will call the John Stack, Architectural Fountains, who was referred to us by American EcoSystems to handle the fountain maintenance.

Maintenance: Rosemarie Middleton, Vice President, reported the following:

- General maintenance continues. Two more islands have been "run-over", and Trevor Thompson, Maintenance Contractor, has replanted or replaced plants as needed. He has edged along Barry, Overbrook, Rustic and Twelve Oaks. Trevor may be interested in edging along all streets in Twelve Oaks. She will ask him to submit a bid for the work.

- She is working with John Schwanebeck on the “Scope of Work” needed for the repair and painting of the walls. This must be complete before ads are placed for bids on the job.

External Concerns: Rosemarie Middleton, Vice President, reported the following:

- The vacant lot on Rustic across from Twelve Oaks Plaza has been mowed. The donation box has been removed.
- The County has mowed the west side of the canal that runs behind Twelve Oaks properties from Waters Ave. to Barry Rd. They did not mow or clean the east side or the area close to the canal.
- She reported to the state DOT the conditions of the medians on Hillsborough Avenue.

Internal Concerns: Rosemarie Middleton, Vice President, reported the following:

- Island #14 (between Vassar and Malvern) was run over. There was a police report, but no insurance. Trevor Thompson, Maintenance Contractor, has trimmed the area and replace the three large Coonties. He has also cut back some plants and trimmed trees.
- A flag was purchased for the Twelve Oaks and Waters entrance. A resident volunteer lowered the flags to half-staff in observance of former President George H.W. Bush’s passing. They will be put back up when the 30-day period is over.
- Sidewalks throughout Twelve Oaks will be repaired in 2019.
- Potholes on Barry and Kirkwood as well as other street problems have been reported to Public Works.
- The canal gate and fencing on Barry Rd. that was removed by a resident, has been reported to Public Works. The gate is back up, but it is not right. She will call the County again.
- Four properties were reported to Code. Currently, the biggest problem is parking on the grass even when the driveway is empty.

Noise: No report given

Community Affairs (TOCA): Rosemarie Middleton, Vice President, reported the following:

- The entrances are decorated for the holidays.
- Santa’s Holiday Market will be held on Saturday, December 15th.
- The “Holiday Light Fight” judging will occur during the week of December 17th. Four \$50 prizes will be awarded.

OLD BUSINESS: No Old Business was discussed.

NEW BUSINESS:

- The Board unanimously approved paying Trevor Thompson a performance bonus of \$500 (vote 7-0).
- Julie Hirst, Secretary, will serve as the Records Liaison for the TOSD.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: The Board approved the motion to adjourn the meeting (vote 7-0). The meeting was adjourned at 7:40 pm.

Respectfully submitted,
Julie Hirst,
Secretary