



**Twelve Oaks Special District  
Board of Trustees**

**P.O. Box 260352  
Tampa, FL 33685-0352**

**Treasurer's Report**  
as of  
**March 31, 2020**

**Contents:**

**2020 Fiscal Budget**

**Balance Sheet (Assets, Liabilities, Equity)**

**Statement of Revenues and Expenses for the month**

**Check Register**

**Respectfully submitted by Sara Rhode, Treasurer and  
updated by Julie Hirst, Treasurer as of 09/23/2020**

## Twelve Oaks Special District Fiscal 2020 Budget to Actual

2020 Budget compared to actual			Fiscal	
	\$	%	Expenses	Diff
# of Homes	994			
Proposed Assessment per Home	\$ 150			
Gross Assessment	\$ 149,100	102.8%	0.00	
less County Collection Expense	(4,000)	-2.8%		
Net Revenue from Assessment	\$ 145,100	100.0%	0.00	
<b>Maintenance</b>				
Maintenance- Contract Services	\$ 41,200	28.4%	17,165.00	\$ 24,035
Emergency Repair Expense	40,000	27.6%	35,688.24	4,312
New Projects	45,000	31.0%	0.00	45,000
Maintenance - Stormwater Ponds	6,300	4.3%	4,345.00	1,955
Maintenance- Street Sweeping	6,500	4.5%	2,500.00	4,000
Maintenance- Utilities	8,000	5.5%	3,236.34	4,764
Total Maintenance	\$ 147,000	101.3%	\$ 62,935	\$ 84,065
<b>Security</b>				
Security FHP (16 shifts/mo x \$200/shift x 12 mo)	\$ 38,400	26.5%	15,200.00	\$ 23,200
Neighborhood Watch & Patrols	1,500	1.0%	803.09	697
Total Security	\$ 39,900	27.5%	\$ 16,003	\$ 23,897
<b>Administration</b>				
Officer Bonding	\$ 400	0.3%	1,913.29	\$ (1,513)
Printing & Office Supplies	500	0.3%	791.71	(292)
Postage & PO Box	250	0.2%	145.70	104
Department of Community Affairs	175	0.1%	0.00	175
Storage Facility	660	0.5%	0.00	660
State Required Audit	6,000	4.1%	0.00	6,000
Internal Concerns	3,000	2.1%	175.00	2,825
Legal Services	5,000	3.4%	307.50	4,693
Community Donations	500	0.3%	0.00	500
Bookkeeping Services	15,000	10.3%	1,749.00	13,251
Special Projects Manager	15,000	10.3%	6,250.00	8,750
Misc. Gift	-	0.0%	500.00	(500)
Bank Fees	-	0.0%	30.00	(30)
Total Administration	\$ 46,485	32.0%	11,862.20	34,623
Total Proposed Expenses	\$ 233,385	160.8%		
Excess (Shortfall) of Revenues over Expenses	\$ (88,285)	-60.8%		
Excess pull from prior year accumulated funds	\$ 88,285			

# **Twelve Oaks Special District Fiscal 2020 Budget to Actual**

Please note that there are enough funds in the TOSD Cash Accounts to handle repairs, maintenance, or replacement to the Twelve Oaks perimeter walls and entrance signs due to accidents etc. Due to the high cost of replacement insurance, we are "self insuring" these assets at this time.

1:16 PM

10/12/20

Accrual Basis

## Twelve Oaks Special District

## Balance Sheet

As of March 31, 2020

	Mar 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash- Regions Bank Checking	965.43
<b>Money Market Funds</b>	
Money Market- Regions Bank	235,471.85
Reward Trust Fund	3,093.74
Money Market Funds - Other	52.19
<b>Total Money Market Funds</b>	238,617.78
<b>Total Checking/Savings</b>	239,583.21
<b>Other Current Assets</b>	
Insurance Proceeds Receivable	-8,191.04
<b>Total Other Current Assets</b>	-8,191.04
<b>Total Current Assets</b>	231,392.17
<b>Fixed Assets</b>	
<b>Entrance Signage</b>	
Acc. Dep.- Entrance Signage	-30,644.00
Entrance Signage	30,644.00
<b>Total Entrance Signage</b>	0.00
<b>Iron Fencing</b>	
Acc. Dep. Iron Fence- Hanley	-12,077.00
Iron Fence- Hanley & TO Exit	18,584.00
<b>Total Iron Fencing</b>	6,507.00
<b>Traffic Calming</b>	
Acc. Dep. Traffic Calming	-102,150.00
Traffic Calming Bumps & Islands	113,504.35
<b>Total Traffic Calming</b>	11,354.35
<b>Walls</b>	
<b>Hanley Road Walls</b>	
Acc. Dep. Hanley	-145,277.00
Hanley Road	145,277.00
<b>Total Hanley Road Walls</b>	0.00
<b>Palmbrook Walls</b>	
Acc. Dep. Palmbrook	-25,876.00
Palmbrook	28,120.50
<b>Total Palmbrook Walls</b>	2,244.50
<b>Waters Avenue Walls</b>	
Acc. Dep. Waters Ave.	-89,687.00
Waters Avenue	93,431.42
<b>Total Waters Avenue Walls</b>	3,744.42
<b>Total Walls</b>	5,988.92
<b>Total Fixed Assets</b>	23,850.27
<b>TOTAL ASSETS</b>	<b>255,242.44</b>

1:16 PM  
10/12/20  
Accrual Basis

Twelve Oaks Special District  
**Balance Sheet**  
As of March 31, 2020

---

	<u>Mar 31, 20</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Accrued Accounts Payable	3,804.81
Annual Audit Fees Payable	6,000.00
<b>Total Other Current Liabilities</b>	<u>9,804.81</u>
<b>Total Current Liabilities</b>	<u>9,804.81</u>
<b>Total Liabilities</b>	9,804.81
<b>Equity</b>	
Retained Earnings	205,620.84
Net Income	39,816.79
<b>Total Equity</b>	<u>245,437.63</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>255,242.44</u></u>

1:22 PM

10/12/20

Accrual Basis

**Twelve Oaks Special District**  
**Statement of Revenues and Expenses**

March 2020

	Mar 20	Oct '19 - Mar 20
Ordinary Income/Expense		
Income		
Net Property Assessment (ACH)	2,619.54	130,490.04
Total Income	2,619.54	130,490.04
Expense		
Administration		
Bank Fees	10.00	30.00
Bookkeeping	0.00	1,749.00
Internal Concerns	0.00	175.00
Legal Services	0.00	307.50
Miscellaneous Gift	0.00	500.00
Office Supplies	173.24	791.71
Officer Insurance & Bonding	0.00	1,913.29
P.O. Box Rental	0.00	102.00
Postage	43.70	43.70
Printing Expense- Copies	0.00	32.07
Project Manager	1,250.00	6,250.00
Total Administration	1,476.94	11,894.27
Maintenance		
Contract Landscaping Services	3,433.00	17,165.00
Extra Landscape Projects	0.00	72.00
Misc. Repair Allow	0.00	1,539.04
Storm Water Ponds	625.00	4,345.00
Street Sweeping	1,250.00	2,500.00
Wall Damage & Accidents	0.00	3,807.50
Wall Painting	0.00	30,199.70
Total Maintenance	5,308.00	59,628.24
Security		
Security- Neighborhood Watch	117.09	803.09
Security- Off Duty FHP	3,000.00	15,200.00
Total Security	3,117.09	16,003.09
Utilites		
Electric Expense	428.36	2,461.58
Water- City of Tampa Expense	351.29	774.76
Total Utilites	779.65	3,236.34
Void	0.00	0.00
Total Expense	10,681.68	90,761.94
Net Ordinary Income	-8,062.14	39,728.10
Other Income/Expense		
Other Income		
Interest Income	12.28	88.69
Total Other Income	12.28	88.69
Net Other Income	12.28	88.69
Net Income	<b>-8,049.86</b>	<b>39,816.79</b>

12:28 PM

10/09/20

**Twelve Oaks Special District**  
**Check Detail**  
 March 2020

Type	Num	Date	Name	Account	Paid Amount
Check	5271	03/05/2020	Thompson Lawn Care	Cash- Regions Bank Checking	
				Contract Landscaping Services	-3,433.00
TOTAL					-3,433.00
Check	AutoPay	03/10/2020	City of Tampa Utilities	Cash- Regions Bank Checking	
				Water- City of Tampa Expense	-351.29
TOTAL					-351.29
Check	Debit	03/13/2020	Harland Clarke Check Orders	Cash- Regions Bank Checking	
				Office Supplies	-159.24
TOTAL					-159.24
Check	5283	03/18/2020	Robert Little	Cash- Regions Bank Checking	
				Project Manager	-1,250.00
TOTAL					-1,250.00
Check	5299	03/25/2020	Anna Carletti	Cash- Regions Bank Checking	
				Security- Neighborhood Watch	-117.09
TOTAL					-117.09
Check	5301	03/25/2020	Carlos Belen	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-400.00
TOTAL					-400.00
Check	5276	03/25/2020	Julie Hirst	Cash- Regions Bank Checking	
				Office Supplies	-14.00
				Postage	-43.70
TOTAL					-57.70

12:28 PM

10/09/20

**Twelve Oaks Special District**  
**Check Detail**  
 March 2020

Type	Num	Date	Name	Account	Paid Amount
Check	5288	03/25/2020	Luis Consuegra	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	AutoPay	03/26/2020	TECO	Cash- Regions Bank Checking	
				Electric Expense	-428.36
TOTAL					-428.36
Check	5292	03/28/2020	Stephen Dachs	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5300	03/28/2020	USA Services	Cash- Regions Bank Checking	
				Street Sweeping	-1,250.00
TOTAL					-1,250.00
Check	5291	03/28/2020	Chris Wells	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5289	03/28/2020	Stephen Dachs	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5293	03/28/2020	Chris Wells	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00



12:28 PM

10/09/20

**Twelve Oaks Special District**  
**Check Detail**  
March 2020

---

Type	Num	Date	Name	Account	Paid Amount
Check	5290	03/28/2020	Stephen Dachs	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5294	03/28/2020	Chris Wells	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5295	03/28/2020	Chris Wells	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5298	03/28/2020	American Ecosystems, Inc.	Cash- Regions Bank Checking	
				Storm Water Ponds	-500.00
TOTAL					-500.00
Check	5296	03/28/2020	Luis Consuegra	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5297	03/28/2020	Architectural Fountains	Cash- Regions Bank Checking	
				Storm Water Ponds	-125.00
TOTAL					-125.00
Check	5302	03/28/2020	Chris Wells	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-400.00
TOTAL					-400.00

12:28 PM

10/09/20

**Twelve Oaks Special District**  
**Check Detail**  
March 2020

---

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Check	5286	03/28/2020	David Powell	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check	5287	03/28/2020	Stephen Dachs	Cash- Regions Bank Checking	
				Security- Off Duty FHP	-200.00
TOTAL					-200.00
Check		03/31/2020		Cash- Regions Bank Checking	
				Bank Fees	-10.00
TOTAL					-10.00