



**Twelve Oaks Special District
Board of Trustees**

**P.O. Box 260352
Tampa, FL 33685-0352**

Treasurer's Report
as of
November 30, 2019

Contents:

**2020 Fiscal Budget compared to Actual
Balance Sheet (Assets, Liabilities, Equity)
Statement of Revenues and Expenses for the month
Check Register**

**Respectfully submitted by Deborah K. Presnell, Bookkeeper
And Sara Rhode, Treasurer**

Twelve Oaks Special District Fiscal 2020 Budget to Actual

2020 Budget to Actual			Fiscal	Diff
	\$	%	Expenses	
# of Homes	994			
Proposed Assessment per Home	\$ 150			
Gross Assessment	\$ 149,100	102.8%		
less County Collection Expense	(4,000)	-2.8%		
Net Revenue from Assessment	\$ 145,100	100.0%		
Maintenance				
Maintenance- Contract Services	\$ 41,200	28.4%	3433.00	\$ 37,767.00
Emergency Repair Expense	40,000	27.6%	537.00	\$ 39,463.00
New projects	45,000	31.0%	0.00	\$ 45,000.00
Maintenance- Storm Water Ponds	6,300	4.3%	1500.00	\$ 4,800.00
Maintenance- Street Sweeping	6,500	4.5%	1250.00	\$ 5,250.00
Maintenance- Utilities	8,000	5.5%	937.98	\$ 7,062.02
Total Maintenance	\$ 147,000	101.3%	7657.98	\$ 139,342.02
Security				
Security FHP (16 shifts/mo x \$200/shift x 12 mo)	\$ 38,400	26.5%	5000.00	\$ 33,400.00
Neighborhood Watch & Patrols	1,500	1.0%	586.00	\$ 914.00
Total Security	\$ 39,900	27.5%	5586.00	\$ 34,314.00
Administration				
Officer Bonding	\$ 400	0.3%	0.00	\$ 400
Printing & Office Supplies	500	0.3%	32.07	\$ 468
Postage & PO Box	250	0.2%	102.00	\$ 148
Department of Community Affairs	175	0.1%	0.00	\$ 175
Storage Facility	660	0.5%		\$ 660
State Required Audit	6,000	4.1%	-	\$ 6,000
Internal Concerns	3,000	2.1%	175.00	\$ 2,825
Legal Services	5,000	3.4%	307.50	\$ 4,693
Community Donations	500	0.3%	0.00	\$ 500
Bookkeeping Services	15,000	10.3%	1000.00	\$ 14,000
Special Projects Manager	15,000	10.3%	1250.00	\$ 13,750
Total Administration	\$ 46,485	32.0%	2866.6	\$ 43,618
Total Proposed Expenses	\$ 233,385	160.8%	16110.55	\$ 217,274.45
Excess (Shortfall) of Revenues over Expenses	\$ (88,285)	-60.8%		
Excess pull from prior year accumulated funds	\$ 88,285			

Please note that there are enough funds in the TOSD Cash Accounts to handle repairs, maintenance, or replacement to the Twelve Oaks perimeter walls and entrance signs due to accidents etc. Due to the high cost of replacement insurance, we are "self insuring" these assets at this time.

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Accrual Basis

Twelve Oaks Special District
Balance Sheet
As of November 30, 2019

	Nov 30, 19
ASSETS	
Current Assets	
Checking/Savings	
Cash- Regions Bank Checking	-1,483.18
Money Market Funds	
Money Market- Regions Bank	199,285.91
Reward Trust Fund	3,093.74
Total Money Market Funds	202,379.65
Total Checking/Savings	200,896.47
Other Current Assets	
Insurance Proceeds Receiveable	-8,191.04
Total Other Current Assets	-8,191.04
Total Current Assets	192,705.43
Fixed Assets	
Entrance Signage	
Acc. Dep.- Entrance Signage	-30,644.00
Entrance Signage	30,644.00
Total Entrance Signage	0.00
Iron Fencing	
Acc. Dep. Iron Fence- Hanley	-12,077.00
Iron Fence- Hanley & TO Exit	18,584.00
Total Iron Fencing	6,507.00
Traffic Calming	
Acc. Dep. Traffic Calming	-102,150.00
Traffic Calming Bumps & Islands	113,504.35
Total Traffic Calming	11,354.35
Walls	
Hanley Road Walls	
Acc. Dep. Hanley	-145,277.00
Hanley Road	145,277.00
Total Hanley Road Walls	0.00
Palmbrook Walls	
Acc. Dep. Palmbrook	-25,876.00
Palmbrook	28,120.50
Total Palmbrook Walls	2,244.50
Waters Avenue Walls	
Acc. Dep. Waters Ave.	-89,687.00
Waters Avenue	93,431.42
Total Waters Avenue Walls	3,744.42
Total Walls	5,988.92
Total Fixed Assets	23,850.27
TOTAL ASSETS	216,555.70

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Accrual Basis

Twelve Oaks Special District
Balance Sheet
As of November 30, 2019

	<u>Nov 30, 19</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Accounts Payable	3,804.81
Annual Audit Fees Payable	6,000.00
Total Other Current Liabilities	<u>9,804.81</u>
Total Current Liabilities	<u>9,804.81</u>
Total Liabilities	9,804.81
Equity	
Retained Earnings	205,620.84
Net Income	1,130.05
Total Equity	<u>206,750.89</u>
TOTAL LIABILITIES & EQUITY	<u><u>216,555.70</u></u>

Twelve Oaks Special District
Statement of Revenues and Expenses
November 2019

	Nov 19	Oct - Nov 19
Ordinary Income/Expense		
Income		
Net Property Assessment (ACH)	16,293.43	17,225.02
Total Income	16,293.43	17,225.02
Expense		
Operating Expenses		
Bookkeeping	500.00	1,000.00
Contract Landscaping Services	3,433.00	3,433.00
Electric Expense	799.41	799.41
Extra Landscape Projects	72.00	72.00
Internal Concerns Expense	0.00	175.00
Legal Expense	307.50	307.50
Maintenance- Misc. Repair Allow	385.00	465.00
Maintenance- Storm Water Ponds	1,000.00	1,500.00
Maintenance- Street Sweeping	1,250.00	1,250.00
P.O. Box Rental Expense	102.00	102.00
Printing Expense- Copies	32.07	32.07
Project Manager	1,250.00	1,250.00
Security- Neighborhood Watch	0.00	586.00
Security- Off Duty FHP	2,200.00	5,000.00
Water- City of Tampa Expense	104.77	138.57
Total Operating Expenses	11,435.75	16,110.55
Total Expense	11,435.75	16,110.55
Net Ordinary Income	4,857.68	1,114.47
Other Income/Expense		
Other Income		
Interest Income	7.70	15.58
Total Other Income	7.70	15.58
Net Other Income	7.70	15.58
Net Income	4,865.38	1,130.05

Twelve Oaks Special District
Check Detail
November 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		11/04/2019	American Ecosystems, Inc.	PPF2J-X1LL5	Cash- Regions Bank Checking	
				PPF2J-X1LL5	Maintenance- Storm Water Ponds	-500.00
TOTAL						-500.00
Check		11/05/2019	TECO	PPFFY-JT27X	Cash- Regions Bank Checking	
				PPFFY-JT27X	Electric Expense	-22.91
TOTAL						-22.91
Check		11/05/2019	TECO	PPFFY-JTWY0	Cash- Regions Bank Checking	
				PPFFY-JTWY0	Electric Expense	-22.36
TOTAL						-22.36
Check		11/05/2019	TECO	PPFFY-JTZQG	Cash- Regions Bank Checking	
				PPFFY-JTZQG	Electric Expense	-18.89
TOTAL						-18.89
Check		11/05/2019	TECO	PPFFY-JV1TJ	Cash- Regions Bank Checking	
				PPFFY-JV1TJ	Electric Expense	-300.15
TOTAL						-300.15
Check		11/05/2019	TECO	PPFFY-JV40W	Cash- Regions Bank Checking	
				PPFFY-JV40W	Electric Expense	-25.23
TOTAL						-25.23
Check		11/12/2019	City of Tampa	PQ7MR--SN8R	Cash- Regions Bank Checking	
				PQ7MR--SN8R	Water- City of Tampa Expense	-1.75
TOTAL						-1.75
Check		11/12/2019	City of Tampa	PQ7MR-0TKVD	Cash- Regions Bank Checking	
				PQ7MR-0TKVD	Water- City of Tampa Expense	-51.51
TOTAL						-51.51

Twelve Oaks Special District
Check Detail
November 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		11/12/2019	City of Tampa	PQ7MR-0TMXZ	Cash- Regions Bank Checking	
				PQ7MR-0TMXZ	Water- City of Tampa Expense	-39.39
TOTAL						-39.39
Check		11/12/2019	City of Tampa	PQ7MR-0TQ4H	Cash- Regions Bank Checking	
				PQ7MR-0TQ4H	Water- City of Tampa Expense	-12.12
TOTAL						-12.12
Check		11/19/2019	USA Services	PQYDZ-8MNG4	Cash- Regions Bank Checking	
				PQYDZ-8MNG4	Maintenance- Street Sweeping	-1,250.00
TOTAL						-1,250.00
Check		11/19/2019	TECO	PQYFH-35788	Cash- Regions Bank Checking	
				PQYFH-35788	Electric Expense	-22.82
TOTAL						-22.82
Check		11/19/2019	TECO	PQYFH-35X74	Cash- Regions Bank Checking	
				PQYFH-35X74	Electric Expense	-22.27
TOTAL						-22.27
Check		11/19/2019	TECO	PQYFH-361PS	Cash- Regions Bank Checking	
				PQYFH-361PS	Electric Expense	-18.98
TOTAL						-18.98
Check		11/19/2019	TECO	PQYFH-363ZV	Cash- Regions Bank Checking	
				PQYFH-363ZV	Electric Expense	-320.57
TOTAL						-320.57
Check		11/19/2019	TECO	PQYFH-366GC	Cash- Regions Bank Checking	
				PQYFH-366GC	Electric Expense	-25.23
TOTAL						-25.23

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Twelve Oaks Special District
Check Detail
November 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		11/26/2019	American Ecosystems, Inc.	PRN6B-KZ0LD	Cash- Regions Bank Checking	
				PRN6B-KZ0LD	Maintenance- Storm Water Ponds	-500.00
TOTAL						-500.00
Check	5200	11/03/2019	U.S. Postal Servicer		Cash- Regions Bank Checking	
					P.O. Box Rental Expense	-102.00
TOTAL						-102.00
Check	5201	11/03/2019	Architectural Fountains	Bulb	Cash- Regions Bank Checking	
				Bulb	Maintenance- Misc. Repair Allow	-70.00
TOTAL						-70.00
Check	5202	11/03/2019	Thompson Lawn Care		Cash- Regions Bank Checking	
					Contract Landscaping Services	-3,433.00
					Extra Landscope Projects	-72.00
TOTAL						-3,505.00
Check	5203	11/03/2019	Pamela Jo Hatley, PA		Cash- Regions Bank Checking	
					Legal Expense	-107.50
TOTAL						-107.50
Check	5204	11/03/2019	Sims Irrigation	6375	Cash- Regions Bank Checking	
				6375	Maintenance- Misc. Repair Allow	-315.00
TOTAL						-315.00
Check	5205	11/05/2019	Martha Holmes	Hearing	Cash- Regions Bank Checking	
				Hearing	Legal Expense	-200.00
TOTAL						-200.00

Twelve Oaks Special District Check Detail November 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	5206	11/13/2019	David Powell	Admin	Cash- Regions Bank Checking	
				Admin	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5207	11/13/2019	Chris Wells	FHP 11/14	Cash- Regions Bank Checking	
				FHP 11/14	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5208	11/13/2019	Stephen Dachs	FHP 11/15	Cash- Regions Bank Checking	
				FHP 11/15	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5209	11/13/2019	Stephen Dachs	FHP 11/18	Cash- Regions Bank Checking	
				FHP 11/18	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5210	11/13/2019	David Powell	FHP 11/19	Cash- Regions Bank Checking	
				FHP 11/19	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5211	11/13/2019	Chris Wells	FHP 11/21	Cash- Regions Bank Checking	
				FHP 11/21	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5212	11/13/2019	Chris Wells	FHP 11/22	Cash- Regions Bank Checking	
				FHP 11/22	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5213	11/13/2019	Chris Wells	FHP 11/25	Cash- Regions Bank Checking	
				FHP 11/25	Security- Off Duty FHP	-200.00
TOTAL						-200.00

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Twelve Oaks Special District
Check Detail
November 2019

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Check	5214	11/13/2019	Stephen Dachs	FHP 11/26	Cash- Regions Bank Checking	
				FHP 11/26	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5215	11/13/2019	Chris Wells	FHP 11/27	Cash- Regions Bank Checking	
				FHP 11/27	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5216	11/13/2019	Stephen Dachs	FHP 11/29	Cash- Regions Bank Checking	
				FHP 11/29	Security- Off Duty FHP	-200.00
TOTAL						-200.00
Check	5217	11/13/2019	Robert Little		Cash- Regions Bank Checking	
					Project Manager	-1,250.00
TOTAL						-1,250.00
Check	5218	11/13/2019	Deborah Presnell		Cash- Regions Bank Checking	
					Bookkeeping	-500.00
TOTAL						-500.00
Check	5219	11/13/2019	Julie Hirst		Cash- Regions Bank Checking	
					Printing Expense- Copies	-32.07
TOTAL						-32.07